

## GID/WINDSOR RCP SUBMISSION DATA

### Concierge Contract - Waterside

Submitter: NStover@windsorcommunities.com  
PropertyEntity: IMP/CalPERS  
Property Name: Waterside Place by Windsor  
Property Address: 505 Congress Street Boston MA 02210

RCP Website Posting Date: 2022-05-03  
Posting Expiration Date: 06/02/2022

Vendor Qualifications: Must be insured and have proven track record in serving other luxury communities  
Vendor Experience In Local Markets: Must be competitively priced

Scope Of Work: Full time 128 HPW concierge services to provide front desk coverage all hours except for Monday through Friday 700am to 300pm Tasks include greeting guests problem solving communicating with management on a daily basis loading bayvalet cart management assisting residents and prospects and package management 3 year contract

Community Contact: Natasha Stover  
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Submission Date: 2022-05-03