



IMP RCP PROJECT POSTING TEMPLATE

PROJECT ADMINISTRATORS		
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Posting Date	1/27/2022	Budgeted Amount	\$94,752	GL Account Code	53201
Property Name	Hancock Park by Windsor				
Property Entity Number	31457				
Property Address	445 North Rossmore Avenue, Los Angeles, CA 90004				
Description of Project/Service (Brief title of posting)	Porter Services				
Project Start Date	3/1/2022	Project End Date	3/1/2025		
Community Contact	Hilario Sanchez	Contact Tel #	(323) 856-9991	Contact Email	hsanchez@windsorcommunities.com
Vendor Qualifications (Licenses, Certificates, etc...)	Licensed, Bonded, Insured and able to come into compliance in RealPage Compliance Depot to Windsor Standards. Staffing levels or ability to hire to support multiple sites.				
Vendor Experience in local marketplace (Years in industry, number of similar past projects, etc...)	Experience working on Multiuse properties				
Scope of work	Janitorial scope of work including cleaning and sanitizing, trash, floor cleaning (with or without equipment), high dusting, power washing				

NOTE: The IMP – CalPERS Responsible Contract form & The IMP – CalPERS Neutrality Agreement form must be submitted for all contractors bidding on the Project/Service. These forms can be found on the intranet under Purchasing Forms.