

RCP PROJECT POSTING TEMPLATE

Project Administrators

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Property Name:	Crescent at Fells Point by Windsor		
Entity Number:	31422	Address:	951 Fell Street, Baltimore MD21231
Description of Project/Service: (Brief title of Posting)	Common area hallway painting		
Start Date:	11/1/2021	Posting Date:	11/30/20221
Budgeted Amount:	\$120,000	Account Code:	10185
On-Site Contact Name and #:	Hannah Atkinson 410.534.8439		
Vendor Qualifications: (Licenses, Certifications, etc.)	Experienced painting vendor. Must be approved through Compliance Depot		
Experience in Local Marketplace: (Years in industry, number of similar past projects, etc.)	Several years of experience required		

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Scope of Work:	Paint 8 floors of common area hallways. We will be changing the color scheme. This will include baseboard and trim painting. Please reach out to the onsite contact to visit the site directly for measurements.
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*In addition to filling out the required information (above), you should also include (via separate document, if necessary) any project specifications, special issues, etc...